

Privacy Notice – Girvan Bowling Club
Effective Date 05 March 2026

Girvan Bowling Club (the "Club") is committed to protecting the privacy of our members. This Privacy Notice explains how we collect, use, store, and share your personal information.

1. Data We Collect

When you register or renew your membership with Girvan Bowling Club, we collect the following personal information:

- Contact details – name, address, email address, and date of birth.
- Membership category – player, volunteer, committee member.
- Equality information – disability (if applicable), ethnicity, religious belief, gender identity, and sexual orientation.

2. Why We Need Your Personal Information

We process personal information for the following purposes:

Contractual Purposes

We require your personal information to:

- Provide membership services such as licensing, insurance, and background checks.
- Set up and manage your online membership account.
- Send essential membership communications.

Legitimate Interests

We process personal information to:

- Promote and encourage participation in bowling through communications, event invitations, and publicity materials.
- Manage competitions and ensure members are entered in the correct category.
- Develop and verify member qualifications and training.
- Respond to queries, support requests, and complaints.

Legal Obligations

We may process personal information to comply with legal requirements, including safeguarding checks under relevant legislation.

3. Who We Share Your Data With

- Regulatory authorities such as Disclosure Scotland or Police Scotland for safeguarding purposes.
- Professional and legal advisors for compliance and support.
- Scottish Governing Bodies (SGB) where necessary for membership compliance.

4. Data Protection & Security

- Your personal information is securely stored on electronic systems within the UK.
- We retain data only as long as necessary for membership services, typically up to six years after the last renewal.

5. Your Rights

You have the right to:

- Request access to the personal data we hold.
- Correct inaccurate or incomplete information.
- Object to processing for specific purposes.
- Request deletion of your personal data.

To exercise these rights, contact **the Club IT Administrator** If you are dissatisfied, you can raise a complaint with the Information Commissioner's Office (www.ico.org.uk).